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ADOBE DREAMWEAVER CS6: INTRODUCTORY, 1E follows the Shelly Cashman Series proven step-by-step, screen-by-screen approach to teaching the Adobe Dreamweaver CS6 software. The pedagogy of this text has been enhanced to reflect the learning styles of today's students. Readers will easily follow along with the chapters in the text to gain valuable software skills to build their own exciting and dynamic Web sites and develop Internet applications. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. Part of the highly successful Shelly Cashman Series, ADOBE PHOTOSHOP CS6: COMPREHENSIVE follows the proven Shelly Cashman Series step-by-step, screen-by-screen approach to learning the Photoshop CS6 software. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. Covers the basic

information for over-50s who are new to computers and who need a gentle, hand-holding approach to getting started. Larger font and large figures make the book easy to read and no prior knowledge is assumed. The latest versions of iMovie HD and iDVD 5 are, by far, the most robust moviemaking applications available to consumers today. But whether you're a professional or an amateur moviemaker eager to take advantage of the full capabilities of these applications, don't count on Apple documentation to make the cut. You need iMovie HD & iDVD 5: The Missing Manual iMovie HD & iDVD 5: The Missing Manual Capturing quality footage (including tips on composition, lighting, and even special-event filming) Building your movie track, incorporating transitions and special effects, and adding narration, music, and sound Working with picture files and QuickTime movies Reaching your intended audience by exporting to tape, transferring iMovie to QuickTime, burning QuickTime-Movie CDs, and putting movies on the Web (and even on your cell phone!) Using iDVD 5 to stylize and burn your DVD creation iMovie HD & iDVD 5: The Missing Manual. No matter what level of computer experience readers have, the practical, user-friendly Shelly Cashman Series

MICROSOFT WINDOWS 10: COMPREHENSIVE can equip today's learners with the skills and knowledge to effectively navigate and utilize Microsoft Windows 10. Part of the acclaimed Shelly Cashman Series, this book offers a trademark, step-by-step, screen-by-screen approach that encourages readers to expand their understanding of the Microsoft Windows 10 operating system through experimentation, exploration, and advanced planning. Proven hands-on features and accompanying online resources keep readers' attention and prepare learners for future success in working with both MS Office and Windows 10. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. ADOBE PHOTOSHOP CREATIVE CLOUD™: COMPREHENSIVE, 1st Edition has been fully revised to meet Adobe's most recent Creative Cloud updates. Coverage of the newest Photoshop functions and tools bring relevancy to your course while helping you maximize your potential with the Photoshop software and familiarize themselves with the Creative Cloud. Part of the highly successful Shelly Cashman Series, ADOBE PHOTOSHOP CREATIVE CLOUD: COMPREHENSIVE, 1ST Edition follows the proven Shelly Cashman Series step-by-step, screen-by-screen approach to learning the Photoshop software. In this text, you will find features designed to engage, improve retention, and prepare you for future success. Expand your understanding of the

Photoshop software and graphic design concepts through experimentation, exploration and planning ahead. End of chapter exercises prepare you to become a more capable software user by requiring you to use critical-thinking and problem-solving skills. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. For a company that promised to "put a pause on new features," Apple sure has been busy-there's barely a feature left untouched in Mac OS X 10.6 "Snow Leopard." There's more speed, more polish, more refinement-but still no manual. Fortunately, David Pogue is back, with the humor and expertise that have made this the #1 bestselling Mac book for eight years straight. You get all the answers with jargon-free introductions to: Big-ticket changes. A 64-bit overhaul. Faster everything. A rewritten Finder. Microsoft Exchange compatibility. All-new QuickTime Player. If Apple wrote it, this book covers it. Snow Leopard Spots. This book demystifies the hundreds of smaller enhancements, too, in all 50 programs that come with the Mac: Safari, Mail, iChat, Preview, Time Machine. Shortcuts. This must be the tippiest, trickiest Mac book ever written. Undocumented surprises await on every page. Power usage. Security, networking, build-your-own Services, file sharing with Windows, even Mac OS X's Unix chassis-this one witty, expert guide makes it all crystal clear. This comprehensive reference by a Microsoft expert

covers all aspects of the new Windows release. The much-anticipated release of Windows 7 will have numerous changes, and you'll need a complete guide to take full advantage of all it has to offer. Windows 7 Bible covers navigation changes such as pinning to the task bar, full screen preview with invisible windows, Jump Lists, Home Group, Sticky Notes, and many others. It shows you how to use Internet Explorer 8, including features like Web Slices and Network view changes, and guides you through all the new desktop features. This reference thoroughly examines all three parts of the new platform: Windows 7 Core OS, the Windows Live applications, and Windows Live Services. Windows 7 Bible shows you everything you need to know to make the most of Microsoft's new operating system. Covers Windows Live Essentials, including Windows Live Family Safety, Mail, Messenger, Movie Maker, Photo Gallery, Toolbar, Writer, and Microsoft Office Outlook Connector Shows how to use Windows Live Services, including Hotmail and Spaces Explores new features including Desktop Gadgets Gallery, Desktop Windows manager, updated Fax and DVD Maker, an updated "Devices and Printers" option, and Sticky Notes Explains new features in the Calculator, ribbon features in applets such as Paint and WordPad, the new Media Center, and searching updates Fully covers the first complete overhaul of applets in a decade With Windows 7 Bible at your side, you can learn as much or as little as you need to know

for the way you use Windows. Windows XP represents the grand unification of two Microsoft dynasties: the corporate series (Windows NT and 2000) and the home series (Windows 95, 98, and Me). The result offers rock-solid stability and a modern new look -- but it still doesn't come with a printed manual. Book jacket. Want to make Windows 7 run faster, smarter, easier, better? Want to personalize Windows to look and act the way you want it to? Want to get more efficient and ditch all those Windows hassles? You don't need a Ph.D. in computer science or expensive upgrades. All you need is this book! Michael Miller makes it easy to tweak Windows so it works just like you want it to—and runs smooth as silk for years to come. No extreme hacking required: These are simple, step-by-step techniques anyone can perform in minutes—even beginners! Customize Windows 7's desktop for the way you work Strip out bloated, worthless software that slows your PC down Get your network running faster and more reliably Surf the Web more quickly and safely Improve performance and battery life on notebooks and netbooks Get more security with fewer annoyances Discover great free and cheap alternatives to Microsoft's built-in software Fix Windows 7's most aggravating problems And much more... Michael Miller has written more than 100 non-fiction how-to books over the past 20 years, including Que's Absolute Beginner's Guide to Computer Basics, Speed It Up! A Non-Technical Guide for

Speeding Up Slow Computers, and How Microsoft Windows Vista Works. His books have sold more than 1 million copies worldwide. He has earned a reputation for clearly explaining technical topics to non-technical readers and for offering useful real-world advice about complex topics. ADOBE DREAMWEAVER CS5: COMPREHENSIVE, 1E follows the Shelly Cashman Series proven step-by-step, screen-by-screen approach to teaching the Adobe Dreamweaver CS5 software. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. This no-nonsense title has two missions—first to help workplace training professionals find a happy medium between technology required to get the job done and techno-overload, and second, to turn tech savvy into a functional e-learning solution. This text is an ideal road map for finding one's way around a personal computer. It explains how to use Windows Vista, surf the vast world of the Internet, shop for anything and everything under the sun, and more. Your Complete Guide to the World's Leading Linux Enterprise Distribution Red Hat Enterprise Linux 3 is emerging as the corporate Linux standard. One of the first books to focus on this robust product, Mastering Red Hat Enterprise Linux 3 gives you the practical information you need to install, configure, and network Linux on a large number of computers. For experienced administrators, this book uniquely features detailed coverage of Apache,

TUX, Samba, NFS, vsFTP, Squid, SSH, DNS, DHCP, iptables, CUPS, sendmail, Postfix, NIS, LDAP, MySQL, system administration command line and GUI tools and utilities for each phase of the management process. It also helps you configure the GUI for enterprise workstations. Topics include: Installing Linux on a standalone system, over a network, and automatically on multiple computers Navigating the command line interface Administering users and groups securely Managing packages with the RPM GUI tool Configuring and troubleshooting the boot process Upgrading and recompiling kernels Backing up your system with RAID Understanding basic TCP/IP networking Managing Linux on your LAN Securing Linux firewalls Ensuring secure remote access Installing, configuring, and testing DNS, DHCP, CUPS, sendmail and Postfix mail servers Configuring and troubleshooting FTP, NFS, Samba, Apache, TUX, and Squid Effectively using Linux authentication services--NIS and LDAP Using Red Hat GUI administrative tools appropriately Setting up MySQL for databases Managing X servers and X clients Working with GNOME and KDE Build Your Skills with Hundreds of Helpful Ideas from Two AutoCAD Superstars Two AutoCAD experts distill years of combined experience into hundreds of the most useful AutoCAD tips and techniques you'll ever find. Fun, easy to read, and packed with information, this beautiful guide equips you with inside tricks on critical AutoCAD features and functions--all in fast, easy-to-digest

nuggets. Discover keyboard shortcuts and little-known system variables or punch up your style with expert tips on visualizing, publishing, and 3D modeling. No matter what your experience level, you're sure to increase productivity and master professional-level techniques with this lively, practical book. \* Tweak Windows(r) and AutoCAD to get the UI you want \* Handle layers and select objects like a pro \* Create dimensions, hatch patterns, and text correctly the first time \* Comprehend the complexities of Sheet Sets and Paperspace \* Unleash the power of dynamic blocks \* Get visualization tips from the experts \* Plot or publish in the background while you keep drawing \* Take control of AutoCAD with customization techniques \* Master the friendly new world of 3D in AutoCAD 2007 Complete coverage of the specifications to fully prepare students for the summative projects and e-portfolio assessment style. Table of Contents; Illustrations;Foreword by S. Diane Shaw;Acknowledgments;Introduction;1 Online Exhibitions versus Digital Collections; 2 The Idea; 3 Executing the Exhibition Idea; 4 The Staff; 5 Technical Issues: Digitizing; 6 Technical Issues: Markup Languages; 7 Technical Issues: Programming, Scripting, Databases, and Accessibility; 8 Design; 9 Online Exhibitions: Case Studies and Awards; 10 Conclusion: Online with the Show!; Appendixes;A Sample Online Exhibition Proposal; B Sample Exhibition Script; C Guidelines for Reproducing Works from Exhibition Websites; D Suggested

Database Structure for Online Exhibitions; E Timeline for Contracted Online Exhibitions; F Dublin Core Metadata of an Online Exhibition; G The Katharine Kyes Leab and Daniel J. Leab American Book Prices Current Exhibition Awards; H Bibliography of Exhibitions (Gallery and Virtual); Maintaining a PC is important, and troubleshooting a PC can be a challenge. Dan Gookin is great at explaining how to handle common PC problems, and he's provided a complete, plain-English manual in Troubleshooting & Maintaining Your PC All-in-One For Dummies. Liberally laced with Dan's famous humor and clear instructions, Troubleshooting & Maintaining Your PC All-in-One For Dummies is divided into six minibooks covering hardware, software, laptops, Internet, networking, and maintenance. Each one gives you some background on what causes common problems, to help you understand what's wrong as well as how to fix it. You'll learn to: Troubleshoot both Windows XP and Vista Solve e-mail and Web woes, makes friends with ActiveX, and protect your system from evil software and viruses Resolve router problems, reset the modem, delve into IP addresses, and find the elusive wireless network Investigate startup issues, battery quirks, and power problems Travel safely and efficiently with your laptop Perform regular maintenance and keep good backups Solve problems with disks and printers Find missing files, successfully restore files if something major goes wrong, and pep up your PC The bonus DVD walks you through

some of the complex steps discussed in the book and demonstrates tasks like removing a hard drive. There's a great collection of free and demo software, too. Troubleshooting & Maintaining Your PC All-in-One For Dummies is tech support in a book! Note: CD-ROM/DVD and other supplementary materials are not included as part of eBook file. This book provides a comprehensive and state-of-the-art overview of simulation development, technologies, and implementation, including real-world examples and results followed by a preview of what's on the horizon that will further revolutionize the industry. More than a handful of books have been written on the use of simulations for training purposes, but this book focuses solely on simulations in employee selection contexts (e.g., hiring, promotion), making it a truly unique and valuable resource for both practitioners and academics. The science and practice of employee selection has advanced at a steady pace over the past two or three decades. However, recent advancements in both technology and assessment methods have been the catalyst for an evolutionary leap in the use of simulations in this area. Learn Adobe Photoshop elements with this easy-to-use Visual QuickStart Guide. This task-based guide uses visual, step-by step examples to get users up and running quickly. Discover how desktop flows can interact with your everyday tools and automate tasks, freeing up time to do more important things Purchase of the print or Kindle book includes a free PDF eBook Key

Features Learn how Office programs can assist with automating recurring tasks Maintain superior work quality by including daily desktop and web applications in your flows Enrich your flows with additional AI-based information and integrate them with cloud systems Book Description Whether you want to organize simple files or perform more complex consolidations between different Office programs and remote-control applications that don't allow outside access, Power Automate Desktop helps meet these challenges. This book shows you how to leverage this workflow automation platform by explaining the underlying RPA concepts in a step-by-step way. You'll start with simple flows that can be easily recorded and further processed using the built-in recorder. Later, you'll learn how to use the more advanced actions to automate folder and file management and enable Office programs to interact with each other. You'll also get to grips with integrating desktop flows into other cloud environments and further enhance their value using AI. As you progress, you'll understand how flows can run unattended and how they are managed in the Power Platform, as well as key concepts such as creating, modifying, debugging, and error-handling UI flows. Finally, the book will guide you to use Process Automation Designer (PAD) in conjunction with your frequently used desktop systems to automate routine tasks. By the end of this book, you'll have become a Power Automate Desktop expert, automating both professional and

personal tasks. What you will learn Master RPA with Power Automate Desktop to commence your debut flow Grasp all essential product concepts such as UI flow creation and modification, debugging, and error handling Use PAD to automate tasks in conjunction with the frequently used systems on your desktop Attain proficiency in configuring flows that run unattended to achieve seamless automation Discover how to use AI to enrich your flows with insights from different AI models Explore how to integrate a flow in a broader cloud context Who this book is for Whether you're a home user looking to automate simple tasks on your workstation or a business user or citizen developer seeking to automate more complex rule-based processes, this book will help you overcome the challenge. No knowledge of a programming language is required, but in the more advanced chapters, a general understanding of information technology, including basic programming language structures, protocols, and cloud concepts, will be helpful. Introducing a complete guide to deploying and managing Windows 7 that is suitable for IT professionals and students alike! This instructional text provides the information users need to successfully migrate to Windows 7 and immediately derive benefits from it. Readers will learn about the new features in Windows 7, such as advanced security, and how those features compare to Windows Vista and Windows XP. Valuable for professionals, but written in a way that is understandable to the

novice networking student, this informative guide examines Windows 7 in a thorough and logical manner making the information easy to understand and preparing readers for Microsoft's MCTS Exam #70-680. The hands-on activities and case projects help learners practice new skills, and review questions and key terms reinforce important information. The accompanying CD provides valuable certification preparation material, including test preparation software. With a section devoted to troubleshooting, this text also doubles as a manual that professionals can take on the job with them. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. Everything web designers need to build sites with Dreamweaver Dreamweaver is the leading website creation tool, with 90 percent of the market share. The nine minibooks that make up this guide cover getting started with Dreamweaver CS5, creating and publishing great sites, making pages dynamic, building web applications, and much more, including all the upgrades in Dreamweaver CS5. Dreamweaver is the gold standard for website development software; this complete reference covers what both beginners and intermediate-level users need to know to make the most of Dreamweaver CS5 and create professional-quality sites Nine minibooks cover getting started, mastering Dreamweaver basics, working like a pro, energizing your site, publishing your site,

working collaboratively, building Web applications, making pages dynamic, and developing applications rapidly Teaches how to customize the workspace; understand the Panels and Properties Inspector; plan, design, and manage your site; work with text and graphics; add Flash, movies, and sound; work with Cascading Style Sheets, JavaScript, and Ajax, connect to a database, and much more Dreamweaver CS5 All-in-One For Dummies gives web designers essential information for creating, managing, and maintaining all types of websites. With Leopard, Apple has unleashed the greatest version of Mac OS X yet, and David Pogue is back with another meticulous Missing Manual to cover the operating system with a wealth of detail. The new Mac OS X 10.5, better known as Leopard, is faster than its predecessors, but nothing's too fast for Pogue and this Missing Manual. It's just one of reasons this is the most popular computer book of all time. Mac OS X: The Missing Manual, Leopard Edition is the authoritative book for Mac users of all technical levels and experience. If you're new to the Mac, this book gives you a crystal-clear, jargon-free introduction to the Dock, the Mac OS X folder structure, and the Mail application. There are also mini-manuals on iLife applications such as iMovie, iDVD, and iPhoto, and a tutorial for Safari, Mac's web browser. This Missing Manual is amusing and fun to read, but Pogue doesn't take his subject lightly. Which new Leopard features work well and which do not?

What should you look for? What should you avoid? Mac OS X: The Missing Manual, Leopard Edition offers an objective and straightforward instruction for using: Leopard's totally revamped Finder Spaces to group your windows and organize your Mac tasks Quick Look to view files before you open them The Time Machine, Leopard's new backup feature Spotlight to search for and find anything in your Mac Front Row, a new way to enjoy music, photos, and videos Enhanced Parental Controls that come with Leopard Quick tips for setting up and configuring your Mac to make it your own There's something new on practically every page of this new edition, and David Pogue brings his celebrated wit and expertise to every one of them. Mac's brought a new cat to town and Mac OS X: The Missing Manual, Leopard Edition is a great new way to tame it. The Guild Handbook of Scientific Illustration, Second Edition Sponsored by the Guild of Natural Science Illustrators and written by top illustrators, scientists, and industry experts, The Guild Handbook of Scientific Illustration, Second Edition is an indispensable reference guide for anyone who produces, assigns, or simply appreciates scientific illustration. Offering broad coverage and more than 620 outstanding illustrations, this new edition offers up-to-date coverage on all aspects of this specialized field, from illustrating molecules and 3D modeling to important material and advice on copyright and contractual concerns, as well as establishing a freelance business.

With step-by-step instructions, in-depth coverage of illustrative techniques and related tools, and helpful advice on the day-to-day business of scientific illustrating, it is easy to see why scientific illustrators refer to this book as their "bible." The most comprehensive reference on this popular database management tool, fully updated with the new features of Access "X" including increased use of XML and Web services Explores the new, tighter integration with SharePoint and BizTalk in Office "X" that enables greater flexibility for gathering and manipulating data Written by an international bestselling author team with several books to their credit, including previous editions of Access Bible Gets Access beginners started with hundreds of examples, tips, and techniques for getting the most from Access Offers advanced programming information for serious professionals CD-ROM includes all templates and worksheets used in the book, as well as sample chapters from all Wiley Office "X" related Bibles and useful third party software, including John Walkenbach's Power Utility Pak Full-color, step-by-step guidance for learning to use Raspberry Pi! Raspberry Pi is an inexpensive, single-board computer that serves as an introductory board for students and developing computer professionals. This image-driven, visual guide shows you how the Raspberry Pi can be easily used as a stand-alone computer, a media center, a web server, and much more. Vivid, full-color images bring Raspberry Pi projects to life, while well-

illustrated circuit diagrams and step-by-step practical advice cover everything from working with the included software to branching out into typical but more complex endeavors. Covers interesting topics for students and aspiring computer professionals Demonstrates how to create custom projects, work with the Raspberry OS, install other operating systems, get the most out of the Raspberry Pi, and much more Encourages users to study and tinker with the Raspberry Pi Teach Yourself VISUALLY Raspberry Pi is an ideal resource for anyone who learns better with visual instruction and puts them well on their way to making the most of this low-cost computer. Part of the highly successful Shelly Cashman Series, ADOBE PHOTOSHOP CS6: INTRODUCTORY follows the proven Shelly Cashman Series step-by-step, screen-by-screen approach to learning the Photoshop CS6 software. In this text, you will find features designed to engaged students, improve retention, and prepare them for future success. Students are encouraged to expand their understanding of the Photoshop CS6 software and graphic design concepts through experimentation, exploration and planning ahead. Brand new end of chapter exercises prepare students to become more capable software users by requiring them to use critical-thinking and problem-solving skills. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. Time—the commodity most of us never have

enough of. Mac OS X Tiger Timesaving Techniques For Dummies is exactly what you need to get more results from every minute you spend with your Mac OS X Tiger. Loaded with more than 60 timesaving tricks and techniques, this helpful volume gets right to the point and shows you how to streamline dozens of everyday computer functions. If you already know your way around Mac OS X Tiger, you can discover how to speed up your Mac, make searches faster and more efficient, optimize your network, and a lot more. For example, you can Create your own keyboard shortcuts Find files faster with Spotlight Save steps with contextual menus Make the most of the address book and iCal Take advantage of Safari RSS feeds Use your iPod for secure, encrypted storage Set up a videoconference with iChat AV There are guidelines for customizing OS X to meet your specific needs, so your Mac will be well organized even if you aren't. And the techniques are organized too, by the application or the general concept for which they work. You get no-nonsense, step-by-step instructions for putting each technique to work. After all, the whole point of Mac OS X Tiger Timesaving Techniques For Dummies is—well, saving time! These are a few of the places where this book will help you trim the minutes. Starting, stopping, and running your Mac more efficiently Optimizing your interface and customizing the Finder, windows, and the Dock Organizing, managing, and finding stuff—yours, and the computer's Beefing up application

performance Using the Internet more efficiently, with tips on searching, stopping spam, using Google, and more Making the most of your network Being more efficient with multimedia, including boosting productivity with your iPod Maintaining your Mac and keeping it secure Creating your own timesaving techniques with Automator and other slightly advanced tricks You can't help but be more productive with Mac OS X Tiger Timesaving Techniques For Dummies! This is a practical handbook on how to communicate science effectively. The first part is an introduction to the principles of science communication and what effective science communication is, why it is important, and how to do it. The principles in these chapters include how effective science communication can change societal paradigms and make one a better scientist. General principles relating to all science communication products include providing synthesis, visualisation, and context, assembling self-contained visual elements such as photos, maps, conceptual diagrams and data, formatting content to define and simplify terms, and eliminating jargon and acronyms. Formatting of these visual elements is also discussed. This introduction is followed by chapters outlining techniques and principles for communicating in different media & desktop publishing (including posters and newsletters), presentations and websites. Techniques in these chapters include image, colour, and font formats, resolution and design tips for different

media. Finally, a case study is presented to illustrate how effective science communication has become an integral part of a successful environmental science, monitoring, planning, and implementation program. The book is accompanied by extensive internet resources, including interactive software tutorials for the different software programs commonly used in communication, discussion forums for science communication issues, and links to other websites of interest. This book will be a valuable resource for scientists, working in government, research, management agencies, and education. Although environmental scientists are the primary audience, the principles and techniques discussed are applicable to scientists from all fields. Written in a straightforward, easy to read style, Rob Beales provides the knowledge and techniques needed to build, troubleshoot, and maintain personal computer systems. Divided into three parts, Part 1 forms an introduction to digital computers, leading the reader through the various parts of a modern PC system, including popular peripherals and networking concepts. Part 2 contains a step-by-step guide on the assembly and configuration of a complete state-of-the-art PC system, including a section on the use of important Windows 98 / ME / 2000 / XP applications and components. Part 3 covers preventative, predictive and corrective maintenance, based in typical current work practice - a major part of the IT practitioner's work schedule. Case Studies and practical

worked examples are included throughout the text, with additional Case Studies, specifically aimed to meet the requirements of e-Quals courses on an accompanying website. Further web resources include key figures from the text available to download in full-colour, with a wealth of extra material covering Binary / Hex and basic logic functions; ASCII tables; Connector types and pinouts; Bus slots; RAM slots and further useful website links. Updated throughout in line with current technologies, the second edition is also designed to cover the latest specifications of BTEC National and City and Guilds e-Quals (400 and 500) courses, and the A+ certification, in addition to meeting the needs of the general PC user. ADOBE DREAMWEAVER CS6: COMPREHENSIVE, 1E follows the Shelly Cashman Series proven step-by-step, screen-by-screen approach to teaching the Adobe Dreamweaver CS6 software. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. Describes how to fix glitches found on a PC, covering such topics as email, Microsoft Windows, the Internet, Microsoft Office, hardware, and music and video NOTE: The exam this book covered, CompTIA IT Fundamentals (Exam FCO-U51), was retired by CompTIA in 2019 and is no longer offered. For coverage of the current exam CompTIA IT Fundamentals+: Exam FCO-U61, please look for the latest edition of this guide: CompTIA IT Fundamentals+ Study Guide: Exam FCO-U61

(9781119513124). Information Technology is not just about what applications you can use; it is about the systems you can support. The CompTIA IT Fundamentals certification is an introduction to the skills required to become a successful systems support professional, progressing onto more advanced certifications and career success. The Sybex CompTIA IT Fundamentals Study Guide covers 100% of the exam objectives in clear and concise language and provides you authoritatively with all you need to know to succeed in the exam. Along with gaining preventative maintenance skills, you will also develop the tools to complete troubleshooting and fault resolution and resolve common issues experienced by the majority of computer systems. The exam focuses on the essential IT skills and knowledge needed to perform tasks commonly performed by advanced end-users and entry-level IT professionals alike, including: Identifying and explaining computer components Setting up a workstation, including conducting software installations Establishing network connectivity Identifying compatibility issues and identifying and preventing security risks Managing the safety and preventative maintenance of computers Practical examples, exam highlights and review questions provide real-world applications and uses. The book includes Sybex's interactive online learning environment and test bank with an assessment test, chapter tests, flashcards, and a practice exam. Our study tools can help you prepare for taking the



exam???and increase your chances of passing the exam the first time! Explains how to get accustomed to the Windows XP operating system and master its features, covering topics such as using menus and control panels, networking multiple PCs, and finding lost files. The most comprehensive reference on this popular database management tool, fully updated with the new features of Access "X" including increased use of XML and Web services Explores the new, tighter integration with SharePoint and BizTalk in Office "X" that enables greater flexibility for gathering and manipulating data Written by an international bestselling author team with several books to their credit, including previous editions of Access Bible Gets Access beginners started

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3.1 basics inside and out and get comfortable sculpting in a digital environment with this relaxed, friendly, and thorough guide. Master these practical techniques and soon you'll be creating realistic, cartoon, and organic models with flair. Introduces you to ZBrush 3.1, the sculpting software that lets you create digital art with a fine-art feel, which you can transfer into Maya or other 3D applications Covers painting, meshes, organic sculpting, hard surface sculpting, textures, lighting, rendering, working with other 3D applications, and scripting Walks you through a series of fun and engaging tutorials where you can start creating your own work, including human, cartoon, and organic models Learn to create lush, beautiful digital art with ZBrush and this detailed guide.